

CAMP OLYMPIA SUMMER CAMP EMERGENCY PROCEDURES

IF THERE IS A FIRE

Notify someone to call 911 and make sure Directors have been notified

BUILDING FIRE

- Evacuate building immediately.
- Move away to a safe distance.
- Evacuate to Thunderdome (tennis courts) if possible.

FOREST FIRE

- Move away to a safe distance.
- Evacuate to Lakefront near Olympia Theater if possible.

Take head count of cabin or activity group.

Listen for staff instructions over Radio or Walkie Talkies.

IF THERE IS LIGHTNING

- Seek shelter under cover, indoors if possible, until storm passes
- Get out of water, avoid large open spaces, stay away from dense forest - use roads not trails and seek low-lying areas if you cannot seek shelter.
- Listen for Code BLUE and other staff communication over Radio or Walkie Talkies.

IF THERE IS A TORNADO/HIGH WINDS

- Seek shelter in the closest building away from windows. Lie on the floor and cover with a mattress, if available.
- If cannot get indoors, lie down in low-lying area.
- Listen for emergency sirens or staff communication over Radio or Walkie Talkies.

IF THERE IS FLOODING/HEAVY RAINS

- Listen for staff instructions over Radio or Walkie Talkies.
- Seek shelter indoors until storm has passed.
- Avoid rushing water.
- If water has reached your cabin/building, seek higher ground. Use roads to evacuate to Thunderdome.



IF SOMEONE IS MISSING

- Have the Radio Room announce for the camper.
- Radio for Nurses' Station to ensure that the missing camper is not in their care.
- Call Code GREEN and start a systematic search in cabins, bathrooms and activity areas around camp.

IF SOMEONE IS SICK OR HURT

- Notify staff or nurse of illness.
- Call Code WHITE or Code RED depending upon severity of injury.
- Administer first aid, and if necessary, staff should call 911.



IF THERE IS AN ACTIVE THREAT

RUN/ESCAPE

If an active threat is on site, an emergency signal will be given.

- React immediately and leave possessions behind.
- RUN and put as much distance between yourself and the threat.

HIDE

Find cover. Conceal yourself and those with you away from danger. Barricade the door to the best of your ability.

DO NOT OPEN THE DOOR FOR ANYONE FOR ANY REASON.

Listen for law enforcement updates.

FIGHT

Only as a last resort and only if absolutely necessary.

STAFF RADIO CODES

CODE SKUNK: UNWANTED VISITOR AT CAMP

CODE GREEN: MISSING CAMPER

CODE WHITE: MINOR INJURY OR SICK CAMPER

CODE BLUE: INCLEMENT WEATHER **CODE RED: MEDICAL EMERGENCY**